

# PONTE. project

**Version 6**

## Features

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	Notes	Browser
<b>GENERAL FUNCTIONALITIES</b>		
<b>Resource Master Data Creation and Maintenance</b>		
• Named resources (people/materials)	X	X
• Profiles (qualifications/specifications)	X	X
• Groups	X	X
• Companies	X	X
• Nominal and effective availabilities (work calendar, percentage-wise availabilities, absences)	X	X
• Cost rates	X	X
• Importing of resource master data	X	
<b>Project Initiation and Planning</b>		
• Basic project setup (project cover sheet)	X	X
• Work breakdown structure creation (tasks)	X	X
• Resource assignment by name (person/material)	X	X
• Anonymous resource assignment (by qualification/specification)	X	X
• Find resources based on user-defined criteria (availability, profiles, skills)	X	X
• Milestones	X	X
• Assignment of task constraints <sup>1</sup>	X	X
• Assignment of task dependencies <sup>2</sup>	X	X
• Gantt Chart tool for viewing and editing project schedules	X	X
• Project generation from templates	X	
• Phase generation from templates	X	
• Storage and backward tracking of baseline plans	X	X
<b>Creation and Maintenance of Project-Related Documentation</b>		
• Standard book and chapter (all-purpose documents for various contents)	X	X
• Microsoft Word document <sup>3</sup>	X	X
• Microsoft Excel workbook <sup>4</sup>	X	X
• Microsoft PowerPoint presentation <sup>5</sup>	X	X
• Memo	X	X
• Recording of e-mails <sup>7</sup>	X	
• Document generation from templates	X	
<b>Activity Management</b>		
• Assignment of a responsible person and due date per document	X	X
• Organization of meetings	X	X
• Creation of meeting minutes	X	
• To Do management	X	X
• Automated creation/synchronization of personal To Do items, meeting invitations and reminders via e-mail <sup>7</sup>	X	X
• Shared and personal activity centric views	X	X
<b>Time and Expense Tracking</b>		
• Daily time sheet (includes expense tracking)	X	X
• Weekly time sheet (time w/o expense tracking)	X	X
• Cost notification	X	X
• Status notification	X	X
• Notification of expected completion date and/or work remaining	X	X
• Automated calculation of labor cost by profile assigned	X	X

	Notes	Browser
<b>Project Scheduling, Allocation of Work and Cost</b>		
• Project scheduling optionally by manual assignment, or computed through Critical Path Method (CPM)	X	X
• Aggregation of work and costs per task, summary task, and project	X	X
• Allocation of costs optionally as lumped totals, or detailed by pre-defined cost types	X	X
• Allocation of planned work and costs optionally by manual assignment, or computed from resource assignments	X	X
• Allocation of actual work and costs optionally by manual assignment, or computed from time sheets and cost notifications	X	X
<b>Project Controlling</b>		
• Assignment of project and task statuses optionally by manual interaction, or computed from time sheets and status notifications	X	X
• Automated reminders	X	X
• Alerts sent automatically when deadlines, work assigned, or costs assigned are exceeded <sup>7</sup>	X	X
• Comparison of planned vs. actual work and costs per task and project	X	X
• Forecasting of expected finish dates, work, and costs (Estimate at Completion)	X	X
• Earned Value Analysis	X	X
• Views of time sheets, status notifications and cost notifications per task	X	X
• View of most recent time sheets per task	X	X
• View of resource usages per task	X	X
• View of the critical path per project	X	X
• View of task conflicts <sup>8</sup>	X	X
<b>Project Dashboard</b>		
• Traffic light metaphor	X	X
• Progress monitor	X	X
• Schedule monitor	X	X
• Cost monitor	X	X
<b>Analysis and Reporting</b>		
• Multi-project analysis	X	X
• Integrated report generator (Crystal Reports Viewer)	X	X <sup>10</sup>
• Pre-defined report templates	X	X
• Ability to add user-defined report templates <sup>9</sup>	X	
• Scheduled report generation <sup>10, 11</sup>	X	X
• Newsletter functionality, allowing users to subscribe to reports <sup>10</sup>	X	X
<b>Resource Management</b>		
• Categorization of resources by profiles and skills	X	X
• Analysis of resource usage	X	X
• On-demand calculation of resource availabilities – excluding unscheduled absences <sup>7</sup> – when assigning resources to tasks	X	X
• Prospective analysis of resource capacities by profiles	X	X
• View of resource over-allocations	X	X
<b>Multi-Project Management</b>		
• Modeling of programs through multi-projects	X	X
• Multi-task (represents a sub-project, or one of its tasks, in the context of a program)	X	X
• Shared task (represents a cross-project work package or milestone)	X	X
• View of conflicts caused by dependencies across projects	X	X

	Notes	Browser
<b>Document Management</b>		
• Automated filing of documents in task and project folders	X	X
• Manual filing of documents in task and project folders	X	
• Cross referencing of documents	X	X
• Categorization of documents	X	X
• Assignment of keywords for document retrieval	X	X
• Creation of multiple document versions	X	X
• Archiving of documents	X	
• Intelligent Copy functionality	X	
• Document locking to prevent simultaneous editing by multiple authors	X	X
• History of editors, along with date-times when document was saved	X	X
• Review workflow	X	
• Approval workflow	X	
<b>Communication</b> <sup>7</sup>		
• Manual sending of ad hoc messages with links to selected documents	X	
• Automated creation/synchronization of personal To Do items	X	X
• Automated creation/synchronization of meeting invitations	X	X
• Automated logging of responses (accept/deny)	X	X
<b>Navigation</b>		
• Configurable role-based display of navigation elements	X	X
• Configurable hiding of display elements per individual user	X	X
• Configurable launch settings (initial viewset and view) per database / per user	X	X
• Configurable bookmarks per individual user	X	X
• Data area divided into main and details view (“drill down“ navigation)	X	X
• Integrated full-text search featuring various filter options	X	X

## ADVANCED FUNCTIONALITIES

<b>Access Control</b>		
• Coarse-grained control by access levels Manager, Editor, Reader	X	X
• Fine-grained control by optional access rights	X	X
• Access privileges derived from user names and group memberships	X	X
• Access privileges derived from user roles	X	X
• Access privileges derived from functions (depending on field contents)	X	X
• Hierarchy of access rights per project/task/book	X	X
• Sets of access rights configurable per document type	X	X
• Manual assignment of access rights per project/task/book	X	
• Manual assignment of access rights per single document	X	
<b>Microsoft Project Interface</b> <sup>6, 12</sup>		
• Importing of Microsoft Project files	X	
• Viewing and editing of project schedules in Microsoft Project	X	
• Recalculation of project schedules in Microsoft Project	X	
• Synchronization from PONTE.project to Microsoft Project	X	
• Synchronization from Microsoft Project to PONTE.project	X	
<b>Integrating with CRM Suite of Products</b> <sup>13</sup> of GEDYS IntraWare GmbH		
• Integration with CRM Portal	X	
• Connecting to Contacts module	X	
• Connecting to Office module	X	

	Notes	Browser
<b>Configuration and Administration</b>		
• Optional set-up of multiple environments (e.g. productive, test, training)	X	
• Configurable database settings	X	
• Configurable document types	X	
• Configurable statuses	X	
• Configurable user roles (used for role-based display of navigation elements, as well as for assigning role-based access rights)	X	
• Configurable functions (used to assign access rights based on field contents)	X	
• Centralized enabling/disabling of scheduled agents	X	
• Centralized detection of replication conflicts and orphaned documents	X	
• Centralized detection of duplicate keys	X	
• Centralized license and user management	X	
• Logging of diagnostic messages per user	X	X
• Logging of diagnostic messages per server	X	
<b>Miscellaneous</b>		
• Available in English and German language	X	X
• Ability to add user-specific sub-forms and views	X	X
• Unlicensed operation for demo purposes <sup>14</sup>	X	X
• Context sensitive online help	X	X

## SYSTEM REQUIREMENTS

### Server

- Lotus Domino Version 6 (6.0.3 or newer), 6.5, 7, 8, or 8.5
- Windows 2000/2003/2008, Linux, AIX, Solaris, i5/OS

### Client

- Lotus Notes Version 6 (6.0.3 or newer), 6.5, 7 (7.0.2 or newer), 8, or 8.5
- Microsoft Internet Explorer (6 or newer), Mozilla Firefox (1.5 or newer), Apple Safari (1 or newer; some functional restrictions apply)
- Windows 2000/XP/Vista

- 1 As soon as possible, As late as possible, Must start on, Must finish on, Start no earlier than, Finish no earlier than, Start no later than, Finish no later than
- 2 Finish-to-Start, Start-to-Start, Finish-to-Finish, Start-to-Finish
- 3 Requires Microsoft Word 97/2000/2003/2007 installed on client computer.
- 4 Requires Microsoft Excel 97/2000/2003/2007 installed on client computer.
- 5 Requires Microsoft PowerPoint 97/2000/2003/2007 installed on client computer.
- 6 Requires Microsoft Project 98 SR-1/2000/2002/2003/2007 installed on client computer.
- 7 Requires Lotus Notes Mail and/or Calendar.
- 8 Constraint not satisfied, Dependency not satisfied, Negative float, Resource overallocated or not available
- 9 Requires Crystal Reports Developer installed on one client computer.
- 10 Requires separate run-time licenses of Crystal Reports.
- 11 One-time, Daily, Weekly, Monthly, Quarterly, Annually
- 12 Optional add-on
- 13 Requires IntraWare CRMSuite Version 6.6 or newer, or GEDYS IntraWare 7 (GI7).
- 14 Fully functional, limited number of documents

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